BANNER REQUEST FORM

NSGA MEMBER ORGANIZATIONS

Organization:	
Representative:	
Address:	
Phone:	**Email:**
I have read and understand the policy & guidelines regarding the request and agree, on the behalf of the group I represent, to abide and be bound by them. **Signature:**	
Banner Requests are due 6 weeks before requested delivery date. **A signed activity form must accompany all banner requests.**	
Size of banner (check one): **3' x 10'** **2' x 6'**	
How/Where banner will be used: _____	
Date Banner Requested to be delivered to UC:	
Why would you like banner to say (subject to editing): _____ _____ _____ _____ _____	
FOR OFFICE USE ONLY:	
Donation Status: Approved as is **Approved as adjusted** **Declined**	
Date approved/declined **Date request sent to UC**	
Signature of person who received banner	
Date **Office Personnel**	